**Storage Questionnaire**

(initial risk recording – further data)

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| **General Information (cont.)** | Owner of storage facility | ⃝ Insured ⃝ Other: |
| Inventory management | Operator: ⃝ Assured ⃝ Warehouse keeper ⃝ Other:  method: ⃝ computer ⃝ manual |
| Operating days and hours | ….. days per week  .......... hours per day (daily from to hours) |
| **Storage (cont.)** | Inventory interval | ⃝ biannual ⃝ annual ⃝ other: |
| Seasonal variations | ⃝ Yes ⃝ No |
| Average storage time of the goods: | ….. days |
| Packaging | ⃝ cardboard boxes ⃝ wooden boxes ⃝ barrel/drums ⃝ other: |
| **Surrounding  (Forts.)** | Position / location | ⃝ industrial area ⃝ commercial area ⃝ port area  ⃝ Other: |
| Utilization of neighboring area | directly adjoined: ⃝ Yes ⃝ No If yes, type of building: If no, shortest distance: …… mtr |
| Waters | ⃝ Yes ⃝ No if yes, which one:  distance: … mtr  flood/high water protection: ⃝ Yes (⃝ dike ⃝ flood walls)  height: …. mtr ⃝ No |
| Other risks | ⃝ airport ⃝ mountain (landslide, avalanche) ⃝ Other: |
| **Construction** | Load bearing parts | ⃝ steel, iron ⃝ armoured concrete ⃝ wood  ⃝ Other: |
| Walls | ⃝ armoured concrete ⃝ corrugated sheets ⃝ brick  ⃝ Other:  Flammable insulation material ⃝ Yes ⃝ No |
| Roof | ⃝ armoured concrete ⃝ corrugated sheets ⃝ brick ⃝ tar roofing ⃝ other:  if tar roofing ⃝ with gravel or grit ⃝ without gravel or grit |
| Floors | Total number of floors: …. Basement ⃝ Yes ⃝ No  Position of the storage ⃝ on…floor ⃝ from …. to.… floor |

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| **Fire protection  (cont.)** | Lightning conductor | ⃝ Yes ⃝ No |
| Sprinkler | System type: ⃝ automatic ⃝ manual  ⃝ wet ⃝ dry ⃝ deluge  ⃝ preaction system with fire detection  Type of sprinkler heads: ⃝ ceiling ⃝ shelf system |
| Fire hydrant | ⃝ Yes (⃝ indoor ⃝ outdoor) ⃝ No |
| Portable fire extinguisher | Type: ⃝ dry chemicals ⃝ other:  Number of portable fire extinguishers: …. weight of fire extinguisher: …. kilos |
| Fire alarm system | ⃝ Yes ⃝ No  ⃝ Type: ⃝ automatic ⃝ centralized ⃝ local) ⃝ Manual  Detector type: ⃝ smoke detector ⃝ heat detector ⃝ other:  Usual maintenance interval: every …. month |
| Public fire department | ⃝ professional fire department ⃝ voluntary fire department  Alerted by: ⃝ Digital alarm transmission system  ⃝ Automatic telephone dialing unit  Distance between fire department and storage facility: …minutes and/or ….km |
| Factory fire brigade | ⃝ Yes (⃝ full time ⃝ part time) ⃝ No |
| Management | Smoking ban: ⃝ Yes ⃝ No  Firefighting plan: ⃝ Yes ⃝ No  Other instructions: |
| **Specific Risks** | Heat source | Separation by ⃝ separate room   ⃝ physical separation: at least …. mtr |
| Charging station | Separation by ⃝ separate room  ⃝ physical separation: at least …. mtr |
| pallets/packaging | Separation by ⃝ separate room  ⃝ physical separation: at least …. mtr |
| Storage of other flammable substances (e.g. gas, oil, hazardous chemical fluids etc.) | ⃝ Yes ⃝ No name of the substance:  Place of storage:  Protection system: ⃝ Yes ⃝ No If yes, name: |
| Hot works | ⃝ Yes ⃝ No  If Yes, separation by ⃝ separate room  ⃝ physical separation: at least …mtr |

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| **Security protection  (cont.)** | fencing | ⃝ None ⃝ fence ⃝ walls ⃝ Other:  Access control by: |
| Security service] | ⃝ Yes (checkpoints in place ⃝ Yes ⃝ No) ⃝ No  System: ⃝ inhouse department ⃝ external security company  Interval of inspection round: daytime: every …. hours  nighttime: every … hours  company holidays: every…. hours |
| Intrusion detection system | ⃝ Yes ⃝ No  Alarm to: ⃝ security service center ⃝ Police department ⃝ local employee  Alerting system: ⃝ digital alarm transmission system ⃝ automatic telephone dialing unit |

The undersigned is aware that the above-mentioned information only constitutes basic data in the context of initial risk assessment and that the insurer may request further information about the risks.

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